



8 APPENDIX C: CURRENT DISPOSITION REPORT FORM

The following pages contain images of the current Disposition Report form in use throughout the state of Arizona.



DISPOSITION REPORTING MANAGEMENT – CONCEPTUAL DESIGN DOCUMENT

Mail to: Criminal History Records
AZ Department of Public Safety
P O Box 18450
Phoenix, AZ 85005-8450

ARIZONA DEPARTMENT OF PUBLIC SAFETY
DISPOSITION REPORT

1 SID NUMBER
AZ

11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
ARRESTING AGENCY ORI	ARRESTING AGENCY CASE NO.	OFFENSE TYPE	DATE OF OFFENSE / VIOLATION	PREPARATORY OFFENSE	DOMESTIC VIOLENCE INFORMATION	DESIGNATED COURT NAME / IDENTIFIER	AMENDED TO (X)	DISPOSITION CODE	PRISON OR JAIL	LENGTH OF CONFINEMENT (d, m, y)	SENTENCE CODE (d, m, y)	PROBATION LENGTH (d, m, y)	FINE YES OR NO	COURT CASE / COMPLAINT NUMBER	DISPOSITION DATE	AGENCY ORI MAKING DISPOSITION DECISION
		M F							P J				Y N			
		M F							P J				Y N			
		M F							P J				Y N			
		M F							P J				Y N			
		M F							P J				Y N			
		M F							P J				Y N			

27 FURTHER EXPLANATIONS OR MODIFICATIONS

181 PREPARATORY OFFENSE CODES	182 DOMESTIC VIOLENCE INFORMATION CODES	183 DISPOSITION CODES	184 APPELLATE CODES	21 SENTENCE CODES
A - Attempted C - Conspiracy F - Facilitate S - Solicit	D - Crimes involves domestic violence M - Victim is a minor A - Victim is a vulnerable Adult L - Victim is a law enforcement officer C - Dangerous crimes against children	CG - Acquitted / Not guilty DD - Deferred Prosecution DS - Deferred Sentencing GG - Guilty NJ - Guilty but insane NP - Nobis Contendere plea NR - Not referred for prosecution PD - Pardoned PO - Pending due to mental incompetency RI - Not responsible by reason of insanity	AF - Affirmed AR - Affirmed, Remanded for resentencing RR - Reversed and Remanded RV - Reversed and Conviction Overtaken SM - Sentence Modified	CC - Concurrent CS - Consecutive PS - Public or Community Service SS - Court Suspended Sentence

DISPOSITION REPORT
A Disposition Report is required from the disposition agency (arrest, prosecutor or court) pursuant to the AZ Rules of Criminal Procedure (Rule 37) for each person fingerprinted for a reportable crime pursuant to ARS §41-1750.
Please call DPS Criminal History Records (602) 223-2222 for assistance with this form.
DPS 802-03757-F Rev. 02/2002



DISPOSITION REPORTING MANAGEMENT – CONCEPTUAL DESIGN DOCUMENT

DISPOSITION REPORT - COMPLETION INSTRUCTIONS	GENERAL INSTRUCTIONS
<p>16. DESIGNATED COURT NAME / IDENTIFIER: Enter the designated court name or NCIC originating agency identifier (ORI) for each charge.</p> <p>17. AMENDED TO: Enter the letter "X" in box 17, line "a"; then write amended charge(s) and sentence information on the corresponding "b" line, beginning in box 10, completing all applicable boxes through to box 27.</p> <p>18. DISPOSITION CODE: Enter the appropriate disposition or appellate code from the list on the front of this form.</p> <p>19. PRISON/JAIL: If the subject was confined: Circle "P" for Prison OR Circle "J" for Jail.</p> <p>20. LENGTH OF CONFINEMENT: Indicate the length of confinement (in days, months, years, etc.), to which the subject is sentenced. <u>Example: 1 yr./2 mo.</u></p> <p>21. SENTENCE CODE: Enter the appropriate sentence code from the list on the front of this form.</p> <p>22. PROBATION LENGTH: Indicate the length of probation (in days, months, years, etc.) to which the subject is sentenced. <u>Example: 3 yr.</u></p> <p>23. FINE: Circle "Y" for Yes, to indicate that a fine was imposed. Circle "N" for No, to indicate there was no fine imposed.</p> <p>24. COURT CASE / COMPLAINT NUMBER: The case or complaint number assigned by the Court.</p> <p>25. DISPOSITION DATE: Enter the official disposition date (MMDDCCYY).</p> <p>26. AGENCY ORI MAKING DISPOSITION DECISION: The NCIC-assigned originating agency identifier (ORI) of the agency making the disposition decision.</p> <p>27. FURTHER EXPLANATIONS OR MODIFICATIONS: Further explanation regarding a particular charge/disposition (list the charge number) may be entered in this section.</p> <p>28. INDEX FINGERPRINT: (lower right corner of this form) At the time of arrest/fingerprinting, the subject's right index fingerprint may be placed in this box.</p>	<p>1. SID NUMBER/AZ: If subject was previously arrested, the State identification number may be obtained from the Arizona Computerized Criminal History (ACCH) file via terminal inquiry.</p> <p>2. NAME: Subject's complete name as shown on the arrest fingerprint card which was completed for this arrest.</p> <p>3. DATE OF BIRTH (DOB): As shown on the arrest fingerprint card (MMDDCCYY) (MM = month, DD = day, CCYY = full year; example 03/20/1954).</p> <p>4. DATE OF ARREST: Enter the date of arrest (MMDDCCYY).</p> <p>5. PCN: Processing control number (PCN) assigned for specific arrest incident via the AZAFIS system.</p> <p>6. ARRESTING AGENCY ORI NUMBER: The NCIC-assigned originating agency identifier (ORI) number.</p> <p>7. ARRESTING AGENCY CASE NUMBER: The arresting agency's case number.</p> <p>8. BOOKING AGENCY ORI NUMBER: The NCIC-assigned originating agency identifier (ORI) number.</p> <p>9. BOOKING NUMBER: The number assigned by the detention facility.</p> <p>10. CHARGES: Each offense charged at the time of arrest MUST be listed on Line "a". Line "b" is used only for subsequent amendment to the initial arrest charge(s).</p> <p>11. ARIZONA REVISED STATUTE: Enter the correct Arizona Revised Statute (ARS) number or the County/City Ordinance number for each charge (as indicated on the arrest fingerprint card).</p> <p>12. DATE OF OFFENSE / VIOLATION: Enter the date of the offense / violation (MMDDCCYY).</p> <p>13. OFFENSE TYPE: Circle "M" for misdemeanor Circle "F" for felony</p> <p>14. PREPARATORY OFFENSE CODE: Enter the appropriate code from the list on the front of this form.</p> <p>15. DOMESTIC VIOLENCE & VICTIM INFORMATION CODE: Enter the appropriate code from the list on the front of this form.</p>
	<p>A. ARRESTING AGENCY MUST submit two (2) complete fingerprint arrest cards to the Department of Public Safety, Criminal History Records (CHRU) in order for this disposition to be processed. The arresting agency must fill in all of the arrest data. If the arrest is disposed of by the arresting agency, as where the subject is not referred for prosecution, THEN the arresting agency must fill in the Disposition Report and mail this report to DPS. In the event the case goes to the prosecutor, this report must be forwarded to the prosecutor with the subject's file.</p> <p>B. PROSECUTOR MUST complete the Disposition Report to show the disposition at the prosecutorial level, if the matter is not being forwarded to the court for action. Thereafter, submit the Disposition Report directly to DPS. If court action is required, the prosecutor must forward this the Disposition Report report with the case file to the court having jurisdiction.</p> <p>C. COURT MUST place its case or complaint number in box 24 and on the line corresponding to the charge. The court determines the disposition of the offense and notes it on the Disposition Report after the subject's court appearance. NOTE: After insuring that Boxes 10 and 11 have been filled out, and Boxes 12-26 as appropriate, the Disposition Report is forwarded to DPS.</p> <p>APPELLATE COURT MUST complete the Disposition Report when applicable. Modification of conviction or sentence should be indicated on "Line b" for EACH count.</p> <p>D. SPLIT CHARGES: If there is more than one charge and the disposition for each charge is to be made in different courts, it will be necessary for the law enforcement agency or the prosecutor to submit the original Disposition Report to one court and a LEGIBLE photocopy of the Disposition Report to the other court.</p>

DPS 892-03757-B Rev. 02/2002



DISPOSITION REPORTING MANAGEMENT – CONCEPTUAL DESIGN DOCUMENT

**ARIZONA DEPARTMENT OF PUBLIC SAFETY
DISPOSITION REPORT SUPPLEMENTAL**

Mail to: Criminal History Records
AZ Department of Public Safety
P O Box 18450
Phoenix AZ 85005-8450

1 SID NUMBER
AZ

2 NAME (Last, First, Middle)

3 ARRESTING AGENCY ORI **4 ARRESTING AGENCY CASE NO.**

5 DATE OF BIRTH (MM/YY) **6 BOOKING NUMBER** **7 DATE OF ARREST (MM/YY)** **8 PCN**

10 CHARGES / AMENDED CHARGES <small>CHARGES: Please write literal if more than five (5) charges list ARIZONA REVISED STATUTE OR ORDINANCE LAW ENFORCEMENT AGENCY: Fill in court, prosecutor, or agency name PROSECUTOR / COURT: Fill in amended charges on line(s) b.</small>	11 ARIZONA REVISED STATUTE OR ORDINANCE	12 DATE OF OFFENSE / VIOLATION	13 OFFENSE TYPE	14 PREPARATORY OFFENSE	15 DOMESTIC VIOLENCE & VICTIM INFO	16 DESIGNATED COURT NAME / IDENTIFIER	17 AMENDED TO (X)	18 DISPOSITION CODE	19 PRISON OR JAIL	20 LENGTH OF CONFINEMENT (da, mo, yr)	21 SENTENCE CODE	22 PROBATION LENGTH (da, mo, yr)	23 FINE YES OR NO	24 COURT CASE / COMPLAINT NUMBER	25 DISPOSITION DATE	26 AGENCY ORI MAKING DISPOSITION DECISION
a			M F						P J				Y N			
b			M F						P J				Y N			
a			M F						P J				Y N			
b			M F						P J				Y N			
a			M F						P J				Y N			
b			M F						P J				Y N			
a			M F						P J				Y N			
b			M F						P J				Y N			
a			M F						P J				Y N			
b			M F						P J				Y N			

DPS 802-43756-F Rev. 02/2002