

**NOTICE OF PUBLIC MEETING
OF THE
CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION
AND
AGENDA**

Pursuant to A.R.S § 38-431.02, notice is hereby given to the members of the **Crime Victims Committee** of the Arizona Criminal Justice Commission and to the general public that the **Crime Victims Committee** will hold a meeting open to the public on **Thursday, January 21, 2016** beginning at **11:00 a.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.**

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

- I. Call to Order and Roll** **Chairperson Charles Ryan**
Crime Victims Committee Members:
Charles Ryan, Chairperson
Mark Brnovich
Drew John
Ellen Kirschbaum
Barbara LaWall
David Sanders
Heston Silbert
- II. Minutes of the May 21, 2015 Meeting** **P-F-T**
- Approval of Minutes **P-F-T**
- III. Crime Victim Assistance Grant Program** **Larry Grubbs**
- Review, discussion, consideration and possible action on the following:
 - A.** FY 2017 Grant Program Funding Level **P-F-T**
 - B.** FY 2017 Grant Program Funding Priorities **P-F-T**

IV. Call to the Public

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

V. Date, Time, and Location of Next Meeting

- The next Crime Victims Committee meeting will be held at the call of the Chairperson.

VI. Adjournment

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.

**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
January 21, 2016	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the May 21, 2015 Meeting

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Committee approve the minutes of the Crime Victims Committee Meeting held on May 21, 2015.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve - Modify - Table

**Crime Victims Committee
Minutes
May 21, 2015**

A public meeting of the Crime Victims Committee of the Arizona Criminal Justice Commission was convened on May 21, 2015 at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

Members Present:

Charles Ryan, Director, Department of Corrections
Mark Brnovich, Arizona Attorney General, Kirstin Flores representing
Drew John, Graham County Supervisor
Barbara LaWall, Pima County Attorney, Kathleen Mayer representing
David Sanders, Pima County Chief Probation Officer
Heston Silbert, Department of Public Safety, Kenneth Hunter representing

Members Absent:

Ellen Kirschbaum, Chairperson, Board of Executive Clemency
Roberto Villaseñor, Chief, Tucson Police Department

Staff Participating:

Larry Grubbs, Program Manager
Wendy Boyle, Executive Secretary

I. Call to Order and Roll Call

The meeting was called to order by Chairperson Charles Ryan at 10:00 a.m. Roll was taken and a quorum was declared present.

II. Minutes of the January 15, 2015 Meeting

Chairperson Ryan called for a motion on the minutes. Commissioner David Sanders entered a motion to approve the minutes of the January 15, 2015 meeting. The motion was seconded by Commissioner Drew John and was unanimously approved by the Committee.

III. Crime Victim Compensation Program

A. FY15 Funding Reallocation

Larry Grubbs, Program Manager presented the recommendation that compensation funds for the current FY15 be reallocated to operational units in accordance with Table VS-1 on page 7 of the agenda.

Mr. Grubbs reported the purpose of the reallocation is to allocate available state compensation dollars to counties with a higher demand for funds, and who can expend the additional compensation funds by the end of the fiscal year. Staff closely monitors and reviews county compensation program expenditures as well as available restitution and subrogation balances for the county programs. Maricopa County submitted a request for reallocation in the amount of \$115,000. The reallocation comes from \$40,000 of unexpended funds from Cochise County and \$75,000 of unexpended funds from Pima County.

Designee Kathleen Mayer entered a motion to recommend to the Commission the approval of the compensation funds for the current year FY15 be reallocated to operational units in accordance with Table VS-1 of the agenda using the fund sources identified. The motion was seconded by Commissioner David Sanders and was unanimously approved by the Committee.

B. FY16 State and Federal Funding Amount

Larry Grubbs, Program Manager proposed that the total allocated funding for the FY16 Crime Victim Compensation Program be set at \$3,943,600. This total includes \$2,543,600 in state compensation funds and \$1,400,000 in federal VOCA compensation funds.

Mr. Grubbs explained the recommended allocation for FY16 is nearly the same as the total program size for FY15; and the total appropriation amount is the maximum allowed under current legislative appropriation.

Commissioner Drew John entered a motion to recommend to the Commission that the FY16 Crime Victim Compensation Program total allocation be set at \$3,943,600 and expended in accordance with the budget shown in Table VS-2 on page 9 of the agenda. The motion was seconded by Designee Kathleen Mayer and was unanimously approved by the Committee.

C. FY16 Designation of Operational Units

Larry Grubbs, Program Manager presented the recommendation from staff that each of the fifteen County Attorney's Offices be designated as operational units for the FY16 Crime Victim Compensation Program.

Designee Kathleen Mayer entered a motion to recommend to the Commission the designation of the fifteen County Attorney's Offices as the operational units for the FY16 Crime Victim Compensation Program. The motion was seconded by Designee Kenneth Hunter and was unanimously approved by the Committee.

D. FY16 Operational Unit State and Federal Funding Allocation

Larry Grubbs, Program Manager presented the proposed allocation of state and federal compensation funds to each operational unit in the fifteen counties for FY16. The total program amount includes the \$3,943,600 in state and federal crime victim compensation funds as shown in Table VS-3 on page 12 of the agenda. The allocation formula was approved at the March 2013 Commission meeting and includes \$50,000 of state funds retained in emergency reserve; five percent of the most recent federal VOCA award allocated to ACJC for administrative costs; a fixed administrative allocation from state funds to each county program; a base allotment of \$25,000 to each county program; and a 60% reimbursement to county programs spending other local funds on compensation benefits during the previous fiscal year. The remaining balance is distributed as follows: 50% allocated based on the county program's benefit expenditure average, 30% based on average share of crime, and 20% based on population.

Commissioner David Sanders entered a motion to recommend to the Commission the allocation of \$3,943,600 in state and federal crime victim compensation funds to the operational units for the FY16 Crime Victim Compensation Program. The motion was seconded by Designee Kathleen Mayer and was unanimously approved by the Committee.

IV. Crime Victim Assistance Grant Program

Larry Grubbs, Program Manager presented a recommendation from staff to allocate state Crime Victim Assistance grant awards totaling \$1,444,200 for FY16.

Mr. Grubbs referred the Committee to the funding Table VS-4 on page 16 of the agenda that outlines the agency grant requests and staff's recommendation for FY16. A summary of the funding recommendation and the summary of the funding allocation distribution were included on pages 15 and 17 of the agenda. At the January 2015 meeting, the Commission approved a total program size of \$1,570,000 for FY16. The program size was contingent upon Legislative approval of a budget issue submitted requesting an increase of \$320,000 to the total annual appropriation for the Crime Victim Compensation and Assistance Fund. The Legislative budget request was not approved, resulting in the reduced victim assistance funding recommendation presented in Table VS-4. The grant solicitation opened on February 2, 2015 and closed on March 13, 2015. Fifty-three applications were submitted by the deadline requesting a total of \$2,233,737.

Mr. Grubbs addressed the guidelines used by staff to develop the funding recommendation that were comprised of funding personnel services and ERE that provide direct services to victims, and pursuant to program rule, allocating no more than \$722,100 to applicant agencies eligible to serve as members of the Commission.

Mr. Grubbs reviewed the funding priorities listed on pages 14 and 15 of the agenda. Specifically, priority number nine where the Commission has the option of annually designating an emerging issue or underserved population as a funding priority for the upcoming fiscal year's grant period. At the January 2015 meeting, the Commission designated programs providing direct services to victims of human trafficking as a funding priority for FY16.

The total program size for FY16 includes an increase over the FY15 program size resulting in twenty-two of forty-seven current grantees receiving an increase award for FY16 greater than their FY15 grant amount. Additionally, four victim service projects not currently funded by the victim assistance grant program were included in the funding recommendation. The new agencies are: the City of Surprise (Prosecutor), City of El Mirage (Police), Southern Arizona AIDS Foundation, and Tohdenasshai Committee Against Family Abuse.

There were also two additional grant requests not recommended for funding that included: Sojourner Center (DV and Human Trafficking) and Our Family Services, Inc. Mr. Grubbs explained the reasons for not recommending funding for those agencies were based on lack of critical detail regarding project evaluation methods and how services provided could meet the unique needs of victims of human trafficking. Because of this, there were no applicant agencies recommended for funding under the human trafficking priority area.

The Committee asked since there were no applications for human trafficking funded for this priority area, what are the steps going forward? Mr. Grubbs explained the process has been beneficial and staff is aware of those programs that expressed interest this fiscal year. The score team can provide the scores and comments to guide them for future applications.

Chairperson Ryan made a call to the public and no members of the audience addressed the Committee.

Designee Kenneth Hunter entered a motion to recommend to the Commission the award of FY16 Crime Victim Assistance grant funds in accordance to Table VS-4 with \$656,294 awarded to Commission membership eligible applicants, and \$787,906 awarded to all other applicants. The motion was seconded by Designee Kathleen Mayer and was unanimously approved by the Committee.

V. Call to the Public

Chairperson Ryan made a final call to the public. No members of the audience addressed the Committee.

VI. Date, Time, and Location of Next Meeting

The next Crime Victims Committee meeting will be held at the Call of the Chairperson.

VII. Adjournment

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,



John A. Blackburn, Jr.
Executive Director

Audio recording available upon request.

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
January 21, 2016	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Crime Victim Assistance FY 2017 Grant Program Funding Level

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission that the available funding level for the Crime Victim Assistance Grant Program for FY 2017 be set at \$1,444,200.

DISCUSSION:

ACJC victim assistance grant awards for FY 2016 totaled \$1,444,200. Based on revenue projections and contingent on legislative approval, staff proposes maintaining the available funding level at \$1,444,200 for FY 2017. Table VS-1 on the following page shows revenue and expenditures estimates associated with the Crime Victim Compensation and Assistance Fund for FY 2016 and FY 2017.

FISCAL IMPACT:

Significant to agencies seeking ACJC victim assistance grant funding for FY 2017.

ALTERNATIVES:

Not Approve - Modify - Table

TABLE VS-1

CRIME VICTIM COMPENSATION AND ASSISTANCE FUND		
FY17 PROGRAM BUDGET		
FY16 BEGINNING BALANCE		\$ 4,114,248
FY16 PROJECTED REVENUE		
	Crime Victim Compensation Revenue	\$ 2,222,400
	Crime Victim Assistance Revenue	\$ 1,207,200
REVERSIONS RECEIVED (AS OF 12/31/15)		\$ 3,855
TOTAL AVAILABLE FOR FY16 PROGRAM		\$ 7,547,703
FY16 PROJECTED EXPENDITURES		
	Crime Victim Compensation Program	\$ 2,543,600
	Crime Victim Assistance Program	\$ 1,444,200
	ACJC Administrative Expense	\$ 106,828
PROJECTED AVAILABLE FOR FY17 PROGRAM		\$ 3,453,075
FY17 PROJECTED REVENUE		
	Crime Victim Compensation Revenue	\$ 2,171,400
	Crime Victim Assistance Revenue	\$ 1,225,300
ESTIMATED AVAILABLE FOR FY17 PROGRAM		\$ 6,849,775
FY17 PROPOSED PROGRAM SIZE		
	<i>Pending Legislative Approval</i>	
	Crime Victim Compensation Program	\$ 2,669,400
	Crime Victim Assistance Program	\$ 1,444,200
	ACJC Administrative Expense	\$ 106,900
		\$ 4,220,500
PROJECTED AVAILABLE FOR FY18 PROGRAM		\$ 2,629,275

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
January 21, 2016	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY 2017 Grant Program Funding Priorities

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission that funding for the Crime Victim Assistance Grant Program for FY 2017 be awarded in accordance with the funding tier structure detailed in Table VS-2 of the agenda.

DISCUSSION:

Beginning in July 2015, ACJC Victim Services program staff conducted an assessment of the state funded Crime Victim Assistance Grant Program. A summary of this assessment and the resulting recommendations are included in the document that follows.

FISCAL IMPACT:

Significant to agencies seeking ACJC victim assistance grant funding for FY 2017.

ALTERNATIVES:

Not Approve - Modify - Table

FY 2017 ACJC Crime Victim Assistance Grant Program Assessment

The need for this assessment was prompted in response to significant changes in the victim service funding landscape statewide, and the desire to utilize state victim assistance funds administered by ACJC in the most responsible and effective way possible.

The most significant change to victim service funding statewide has been an increase of the federal VOCA assistance grant, administered in Arizona by DPS. In addition to the changes in VOCA assistance over the course of the last two fiscal years, there has been an increase in specialized victim service grant funding, targeting specific victim populations. These changes are significant in the best possible way; ultimately resulting in a dramatic increase in the types and availability of victim services in Arizona.

By undertaking the effort to review the ACJC Crime Victim Assistance Grant Program against this new funding landscape, program staff hope to identify and meet any unique unmet funding needs of victim service programs in the state. Solidifying the position of the ACJC Crime Victim Assistance Grant Program as a critical source of victim service funding long term.

Results of DPS VOCA Assistance Grant Process

Assessment of the ACJC Victim Assistance grant program, and its role funding victim service programs in the state must take into consideration the impact the significant increase in VOCA assistance grant funds will have. The following are significant events related to the distribution of those funds:

- The Office for Victims of Crime notifies state victim assistance administrators that funding for VOCA Victim Assistance grants will more than quadruple for FFY 2015. This results in an award to Arizona of approximately \$40 million.
- In September, DPS made available through a competitive application process approximately \$27 million in VOCA assistance funding. The award period will begin October 1, 2015 and end September 30, 2016.
- During the application period, DPS receives 160 applications for victim service projects totaling \$33 million in requests.
- Of the applications submitted, 142 are at least partially funded through awards totaling approximately \$22 million.

VOCA Assistance Moving Forward

A prevailing concern within the state-wide victim services community has been whether or not VOCA assistance grant funding would be maintained at the current level long term. While it is not possible to know for certain, the following events provide some context that could impact decision making:

- For FFY 2016, Congress sweeps \$1.5 billion from the approximately \$12 billion dollar balance currently in the Crime Victims Fund.
- Federal budget appropriations result in an estimated 16% increase in VOCA Assistance grant awards to state administering agencies for FFY 2016. It is estimated that Arizona's award will total approximately \$46 million.
- DPS will renew current FFY 2015 awards at approximately \$22 million as well as conduct a competitive grant solicitation process for the grant period starting October 1, 2016. The competitive process should result in additional awards totaling approximately \$30 million. Total awards made in FFY 2016 will total approximately \$53 million.

Impact of VOCA Process on Current ACJC Victim Assistance Grantees

During a teleconference held in August, ACJC program staff strongly encouraged all current ACJC victim assistance grantees to apply for available VOCA assistance grant funds. Because the current VOCA and ACJC grant periods overlap, ACJC victim assistance grantees were discouraged from applying for project costs currently funded by ACJC through the end of June. The following summarize the results:

- 43 of 51 current ACJC victim assistance grantees received a VOCA assistance award. Of the remaining, 1 was not eligible for VOCA assistance; 1 applied, but was not funded; 6 did not apply for VOCA assistance funds.
- 17 current ACJC victim assistance grantees received multiple (up to 4) VOCA assistance awards.

Role of ACJC Victim Assistance Grant Funds

Following the announcement of VOCA assistance grant awards in November, ACJC program staff conducted a survey of victim service stakeholders primarily consisting of current ACJC Victim Assistance grantees. Survey questions attempted to gauge the impact of ACJC victim assistance grants on currently funded programs and the impact of VOCA assistance awards. More than 70 responses were submitted to the survey. The following summarize the results:

- 82.7% of responses to the question rating the impact the loss of ACJC victim assistance funding would have, indicated a significant (30.8%) or moderate (51.9%) impact to the currently funded program. Other possible responses included "No Impact", "Minimal Impact", and "Critical Impact".
- 93.2% of responses indicated programs would submit an ACJC victim assistance grant application for FY 2017 if the project met eligibility requirements.
- Responses identified Victim Compensation Program administrative costs and funding for the Arizona Victim Assistance Academy as ineligible for VOCA assistance grant funding.

FY 2017 Funding Recommendation

Interest in continued funding through ACJC is very high among current grantees and other victim service providers. However, the availability of VOCA assistance funding and the duplicative program structure that currently exists between ACJC assistance and VOCA assistance must be addressed.

The funding recommendation does not permanently alter the structure of, or the availability of funding for, the ACJC Crime Victim Assistance Grant Program. Any changes made as a result of the FY 2017 funding recommendation can be enhanced or undone, in part or in whole, for the FY 2018 process.

The recommendation maintains the availability of grant awards for currently funded programs while allowing those programs the opportunity to transition completely to VOCA assistance during the next competitive grant process. Additionally, the recommendation attempts to identify and fund any gaps that exist in current state and federal victim service funding.

TABLE VS-2

Tier 1
Fund VOCA Assistance <i>eligible</i> projects for a grant period beginning July 1, 2016 and ending September 30, 2016. Projects must be current ACJC victim assistance grant recipients for FY 2016, and continue to meet current eligibility requirements and established funding priorities.
Tier 2
Fund projects identified as VOCA Assistance <i>ineligible</i> (i.e. compensation program administration, victim assistance training academy), for a period beginning July 1, 2016 and ending June 30, 2017. Projects must meet current ACJC victim assistance grant program eligibility requirements and established funding priorities.
Tier 3
Fund all other projects that meet current ACJC victim assistance grant program eligibility requirements and established funding priorities, for a period beginning July 1, 2016 and ending June 30, 2017.

ACJC staff will continue to work with ACJC funded projects and coordinate efforts with DPS and work toward maximizing victim services funding in Arizona.